

Tenets of a Smith Volunteer

As a volunteer, you play a significant role in supporting Smith's reputation in the world. You are a leader and role model for other alumnae, and the work you do, the way you speak about Smith, reflects back on our community. Following are a set of principles that will guide your work as a Smith volunteer.

Volunteers:

- will be asked to commit to a project or role that suits their skills and capacity
- will be provided with clear expectations of their role (scope of responsibilities, length of service, performance expectations) and what the needs of the college and professional staff are
- will be given the necessary tools and resources to fulfill their role successfully
- will commit to addressing issues of diversity and inclusion along the lines of race, class, gender, sexuality, ethnicity, age, ability, religion, and geography in all facets of volunteer work
- will donate to The Smith Fund every year
- will communicate regularly with their peer volunteers and college staff
- will gain value from the experiences and training provided by the college
- will be recognized and thanked by the college for their contribution
- will be asked regularly for feedback on their volunteer experience and receive feedback on their work
- will be asked to identify new potential volunteers
- will keep up to date on news from and of the college by receiving and reading Notes from Paradise e-newsletter, The Gate, the *Smith Alumnae Quarterly*, and all college and Office of Alumnae Relations emails
- will promote Smith and its mission through social media and by sharing good news and information with classmates and other alumnae
- will communicate with staff first if they have questions or concerns
- will work to connect Smith alumnae to each other and Smith today by engaging their classmates, their housemates, and Smith women in their hometowns
- will be given creative freedom to execute their role while meeting expectations and needs