To get the most out of our virtual programs on zoom, we suggest:

1. **Getting oriented to zoom, if you are a zoom novice:**

   https://smith.zoom.us/rec/play/2hwjHS0sloK9WbRoEuZTnGVRd38U1flGd_LQEXGFH4QyBcBwptgB2VP
   Db6aSW5jLc25f3i2hiF_xg0CE.Wph59TsC-
   3azk2dh?continueMode=true&_x_zm_rtaid=L3PpKAG0QZuO4aZRYqjd_A.1644354293189.588e9f712da
   d3f86bbc70c77a4c02a37&_x_zm_rhtaid=806

2. **Make sure you have downloaded the latest version of zoom:**

   https://docs.google.com/document/d/1XK7brSPs-jC1tmVnxGfpaaxFmDNLAJYcK4TUWQqKcEA/edit

3. **If you join one of our zoom events by computer or a smart phone app, please join with your video on (so we can see your face!)**

4. **We will automatically mute all participants during our large zoom events. If you need help, please use the CHAT function and one of our CHAT WATCHERS will respond to you.**

5. **If, during a zoom event, your screen freezes or you get a pop-up message that your internet connection is unstable, try turning off your camera. That often solves the problem. (You will still be able to see the program, others just won’t be able to see you!)**

6. **If you have questions or problems, please do not call the College or Alumnae Association. Up to 24 hours before an event, you can email a Class Officer using the Contact email on the website. During the event, please use the CHAT.**

7. **For Privacy and technical reasons, we will not be recording any of our zoom sessions.**