

CONSTITUTION AND BY-LAWS

THE NORTH SHORE SMITH COLLEGE CLUB OF MASSACHUSETTS

Article 1. Name:

The name of this organization shall be The North Shore Smith College Club of Massachusetts.

Article 2. Objects:

Section 1. The purpose of the club shall be to further the well-being of the college, to bring its members into closer relation with the college and with each other, and to raise funds for a scholarship at Smith.

Section 2. The scholarship contribution will be given directly to the college.

Section 3.

Article 3. Membership:

Section 1. Membership in the club shall include any graduate of the college; any former student; any member of the faculty of the college; any holder of any honorary degree from the college, or any graduate of a school affiliated with the college; residing in the North Shore district, who states her desire to join, and pays the current dues.

Section 2. Any member of the club may be elected to honorary membership on the recommendation of the Executive Board, endorsed by a two-thirds vote of the members present at any regular meeting.

Article 4. Officers:

The officers of the club shall be a president, a vice-president, a recording secretary, two corresponding secretaries, and a treasurer, - all members of the Alumnae Association. A two year term of office is recommended. It is preferable that the president, treasurer, and one corresponding secretary be elected one year, and the vice-president, recording secretary, and other corresponding secretary be elected the following year.

Article 5. Duties of the Officers:

Section 1. President: It shall be the duty of the President to preside at all meetings of the Club and of the Executive Board. She shall serve ex-officio on all committees except the Nominating Committee.

Section 2. Vice-President: It shall be the duty of the Vice-President to perform the duties of the President in her absence.

Section 3. Recording Secretary: It shall be the duty of the Recording Secretary to keep full and separate records of the meetings of the Club, and of the Executive Board, these reports to be read at the desire of the President.

She shall keep an official copy of the Constitution up-to-date, with amendments incorporated.

At the Annual Meeting, she shall present a full report of the year's work.

She shall send a report of the annual election to the Alumnae Association and to the Secretary of the Boston League of Smith College Clubs within two weeks after such election.

Section 4. Corresponding Secretaries: The Corresponding Secretaries shall attend to the correspondence of the Club. They shall send out notices of all meetings about ten days in advance.

Section 5. Treasurer: It shall be the duty of the Treasurer to receive all monies of the club and to disburse them; she shall read her reports at any meeting, at the desire of the President.

If dues are not paid, at the first fall meeting, a bill shall be sent out immediately thereafter, and, if necessary, a second bill not later than March first.

The funds of the club shall be deposited in such bank or banks as shall be designated by the Executive Board.

At the Annual Meeting, the Treasurer shall present a full report of the year's receipts and disbursements.

The books of the Treasurer shall be audited before each Annual Meeting, the auditor to be selected by the Executive Board.

Article 6, Councillors:

Section 1. A councillor, preferably the President, shall be appointed by the Executive Board three months prior to the Alumnae Council date. Any councillor shall be a member of the Alumnae Association. She shall attend the meeting of the Alumnae Council and report thereon at a regular meeting following her return. An alternate may also be appointed at the time the councillor is chosen.

Section 2. The president is to serve only once as a councillor during her term of office.

Section 3. The expense of the councillor to a Council meeting shall be paid by the Club.

Section 4. There shall be rotation in the selection of councillors.

Article 7, Election of Officers and Committee Chairmen:

Section 1. Officers and Committee Chairmen shall be elected at the Annual Meeting of the Club from a list of candidates presented by the Nominating Committee, increased by any nomination which may be made from the floor.

Section 2. A two-thirds vote of members present shall be required for election.

Section 3. All Officers and Committee Chairmen shall be elected for a period of two years.

Article 8. Committees:

The Chairmen of the standing committees shall consist of the Chairmen of Candidates, Program, Hospitality, Ways and Means, Publicity, Membership, and Nominating Committees. Each Chairman shall choose her own committee - except the Nominating Committee chairman. The Nominating Committee shall consist of three members, all to be ratified by the Executive Board.

Article 9. Executive Board:

Section 1. The Executive Board shall include the Officers of the Club; the Chairmen of the standing committees; the past president for one year following her retirement; and one or two members-at-large at the discretion of the president.

Section 2. The Executive Board shall meet at the discretion of the President.

Section 3. Eight members shall constitute a quorum of the Executive Board.

Section 4. The Executive Board shall fill all vacancies, and these appointees shall hold office until the next annual election.

Section 5. The Executive Board shall appoint any committees necessary to further the work of the club.

Article 10. Meetings:

Section 1. There shall be at least six meetings a year.

Section 2. The Annual Meeting shall be held before June first.

Article 11. Dues:

Annual dues as recommended by the Executive Board and voted on by a majority of the members present at a regular meeting of the Club shall be payable at the first fall meeting.

Article 12. Amendments:

Any articles in this Constitution, which are not conditioned in the By-Laws of the Alumnae Association of Smith College, can be amended at any regular meeting of the Club by a majority vote of the members present, notice of the proposed amendment having been incorporated in the call of the meeting.

Articles pertaining to the By-Laws of the Alumnae Association of Smith College shall be amended to be in accordance therewith.

As amended by Club vote on January 27, 1969.