

Smith College Club of Baltimore

Spring 2017

Application for a Board of Directors Position

The Transition Team of the Smith College Club of Baltimore is seeking alumnae interested in becoming members of the Club's Board of Directors. In the fall of 2017, elections will be held for the following positions:

- President (presides at meetings and appoints all committees)
- Vice President for Communications (oversees all communications including the newsletter, website, social media, and directory; has a committee to assist her.)
- Vice President for Programming (oversees event planning, fundraising, and other activities; has a committee to assist her.)
- Vice President for Leadership (selects the Nominating Committee and recruits new officers)
- Secretary (conducts administrative record-keeping)
- Members at Large

Responsibilities and Time Commitment:

- Positions are for a two-year term, with the possibility of one renewal.
- Monthly Board meetings either in person or by phone.
- As-needed tasks including planning events and reaching out to fellow alumnae.
- Attendance at most events.

If you are interested in applying for any of these positions, please send an email by June 15 to Michelle Snider (michelle.b.snider@gmail.com) with your answers to the following questions. If you do not have email, please send your answers to her at 1650 Ablemarle Drive, Crofton, MD 21114.

1. In which positions are you interested and why?
2. What experience do you have that would help you serve Smith and the SCCB?
3. What ideas do you have for the club for the next few years?
4. Do you believe the Club should engage in fundraising? Why or why not? If yes, what fundraising activities would you suggest and why?

We will look forward to hearing from you!